**Concept Paper**

1 General Outline

|  |  |  |
| --- | --- | --- |
| 1 | Project Title | The Project for |
| 2 | Name of Organization |  |
| 3 | Type of Organization |  |
| 4 | Year of Establishment |  |
| 5 | Contact Person  (Name, title, phone & e-mail address) |  |
| 6 | Estimated Budget |  |
| 7 | Estimated Implementation Period | (The period should be within 1 year) |
| 8 | Project Site(s)  (Village/ Parish, Sub County, District) |  |

2 Summary of Project

1. Needs assessments based on socio-economic backgrounds (situation analysis)
2. Target population and number of beneficiaries
3. Requested items (outputs), together with expected outcomes and other impacts through the project

3 Previous Projects Implemented and Funding Agencies (Up to 3 projects)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of Project | Budget | Year | Site | Funding Agency |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

4 Post-project Implementation

1. Responsible organization for monitoring and maintenance
2. Methods of securing monitoring and maintenance costs

(3) Supervising authorities/organizations

5 Break-down of Estimated Budget

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Contribution  from  GGP | Contribution  from  Applicant | Contribution  from  Community | Contribution  from  Local Gov.\* | Contribution  from  Other donors | TOTAL  (USH or USD) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| TOTAL  (USH or USD) |  |  |  |  |  |  |
| Contributions  already secured |  |  |  |  |  |  |

NB: The GGP Fund does not cover taxes and administrative costs.

The general ceiling of GGP Fund is approximately USD100,000 (depending on exchange rates).

Submitted by

Name, Title, Organization,

Date